

## COUNTY BOARD COMMITTEE MINUTES

**COMMITTEE:** LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

**DATE:** JULY 28, 2017

**MEMBERS OF THE COMMITTEE PRESENT:** KIRK LUND, ED MORSE AND DICK SCHULTZ

**OTHERS PRESENT:** DONNA HAUGOM - EMERGENCY MANAGEMENT DIRECTOR, NYCOL HABERMAN – EMERGENCY MANAGEMENT PROGRAM ASSISTANT, BEN WEHMEIER – COUNTY ADMINISTRATOR, ANITA MARTIN – CITIZEN, RONNI MONROE - CITIZEN

**ABSENT:** DWAYNE MORRIS (CHAIR), MICHAEL WINEKE

**MEETING CALLED TO ORDER** BY MORRIS AT 8:31 A.M.

### **COMPLIANCE WITH OPEN MEETINGS LAW**

STAFF CERTIFIED COMPLIANCE WITH THE OPEN MEETING LAW

**REVIEW OF AGENDA:** NO COMMENTS – AGENDA APPROVED AS IS

**PUBLIC COMMENT:** ANITA MARTIN (CITY OF LAKE MILLS) ASKED FOR AN UPDATE ON THE COUNTY WIDE FARM PLAN. HAUGOM STATED THAT THE EM OFFICE IS IN THE PROCESS OF UPDATING THE PLAN. THIS STARTED IN THEIR FIRST HALF OF 2017 WITH THE MAILING OF 717 FARM QUESTIONNAIRES (RECEIVED REPLIES FROM 408). HABERMAN HAS IDENTIFIED THOSE FARMS WITH HAZARDOUS SUBSTANCES OVER THE PLANNING THRESHOLDS AND IS CURRENTLY UPDATING THE PLAN WITH THAT INFORMATION. THE PLAN WILL BE COMPLETED BY THE END OF THE 2017 2<sup>ND</sup> HALF (SEPTEMBER 30<sup>TH</sup>). RONNI MONROE (TOWN OF AZTALAN) STATED SHE WAS PRESENT TO HEAR THE UPDATE ON THE PIPELINE SAFETY EXERCISE AND ASKED IF IT WAS POSSIBLE TO MODEL THE GAS DISPERSION OF A RELEASE. HAUGOM STATED THE EM OFFICE WOULD LOOK INTO THIS AND BE IN CONTACT WITH RONNI AT A LATER DATE.

**APPROVAL OF MINUTES:** MOTION MADE BY SCHULTZ; SECOND BY MORSE TO APPROVE THE MINUTES FROM THE JUNE 23, 2017 MEETING AS PRESENTED – ALL AYES.

**REVIEW OF EMERGENCY MANAGEMENT BUDGET –** HAUGOM EXPLAINED THAT AS OF JULY 21<sup>ST</sup> THE EMPG BUSINESS UNIT IS AT 43.77% OF THE BUDGET AND THE EPCRA BUSINESS UNIT IS AT 43.65%. THERE WAS A SLIGHT OVERAGE FOR EPCRA POSTAGE AND BOX RENTAL BECAUSE OF THE LARGE MAILING THAT HAD TO BE DONE TO COMPLETE THE FARM PLAN FOR 2017.

**DISCUSSION ON OFF-SITE PLANS 2017 PLAN OF WORK – 2<sup>ND</sup> HALF –** HABERMAN STATED THAT SHE IS IN THE PROCESS OF UPDATING THE OFF-SITE PLANS FOR 2<sup>ND</sup> HALF OF 2017.

- a. JEFFERSON COUNTY-WIDE FARM PLAN – 717 QUESTIONNAIRES MAILED, 408 RESPONSES RECEIVED – APPROXIMATELY 5 FARMS ARE ABOVE PLANNING THRESHOLDS. THE PLAN IS CURRENTLY BEING UPDATED AND WILL BE COMPLETED BY THE END OF SEPTEMBER.
- b. JONES DAIRY FARM (UPDATE) – FORT ATKINSON – ANHYDROUS AMMONIA, MAX DAILY AMOUNT REPORTED 94,500 LBS., SULFURIC ACID, MAX DAILY AMOUNT REPORTED 4,266 LBS – VISIT IS COMPLETE AND PLAN IS BEING UPDATED.
- c. LD FOODS (UPDATE) – JEFFERSON – ANHYDROUS AMMONIA, MAX DAILY AMOUNT REPORTED 1,538 LBS – VISIT SCHEDULED 8/1/17.

- d. WAL-MART SUPERCENTER 3499 (UPDATE) – JEFFERSON – SULFURIC ACID, MAX DAILY AMOUNT APPROXIMATELY 1,600 LBS – VISIT SCHEDULED 7/28/17.
- e. WATERTOWN WATER DEPARTMENT WEST STREET (UPDATE) – WATERTOWN – CHLORINE, MAX DAILY AMOUNT REPORTED 750 LBS – VISIT SCHEDULED 7/31/17.
- f. WATERTOWN WATER DEPARTMENT FIRST STREET (UPDATE) – WATERTOWN – CHLORINE, MAX DAILY AMOUNT REPORTED 750 LBS – FACILITY IS CURRENTLY UNDER CONSTRUCTION AND ABOUT 2 MONTHS BEHIND SCHEDULE. PLAN WILL NEED TO BE PUSHED TO 2018 AND THIS HAS BEEN APPROVED BY THE STATE.
- g. TREK – WI DISTRIBUTION CENTER (NEW PLAN) – JOHNSON CREEK – SULFURIC ACID, MAX DAILY AMOUNT REPORTED 4,325 LBS – VISIT COMPLETE AND PLAN IS BEING UPDATED.
- h. FRONTIER COMMUNICATIONS (NEW PLAN) – LAKE MILLS – SULFURIC ACID, MAX DAILY AMOUNT REPORTED 1,226 LBS – VISIT COMPLETE – WAITING ON INFORMATION FROM FACILITY TO VERIFY PLANNING STATUS.
- i. FRONTIER COMMUNICATIONS (NEW PLAN) – WATERLOO – SULFURIC ACID, MAX DAILY AMOUNT REPORTED 544 LBS- SULFURIC ACID ON SITE IS UNDER PLANNING THRESHOLD – PLAN WILL NOT BE NEEDED.

**DISCUSSION AND POSSIBLE ACTION ON RESOLUTION REFERRED FROM ADMINISTRATION AND RULES COMMITTEES FOR RECOMMENDATION – “SUPPORT PROPOSED LEGISLATION PERMITTING INMATES TO PARTICIPATE IN EMPLOYMENT-RELATED ACTIVITIES OR OTHER PROGRAMS DESIGNATED BY THE DEPARTMENT OF CORRECTIONS”** – CHIEF PARKER EXPLAINED THAT THERE WAS A CHANGE IN WORDING AND THAT WHAT THE BILL ESTABLISHES ARE SCENARIOS THAT VERY RARELY HAPPEN IN THE JEFFERSON COUNTY JAIL. JEFFERSON COUNTY HAS STATE CONTRACT INMATES THAT ARE IN JEFFERSON COUNTY JAIL PRIOR TO GOING TO PRISON AND THE JEFFERSON COUNTY JAIL IS COMPENSATED A SET AMOUNT TO HOUSE THOSE INMATES AND THEY ARE NOT LET OUT OF OUR FACILITY FOR ANY REASON. THEY ATTEND IN-HOUSE PROGRAMS ONLY. THERE ARE OTHER INMATES THAT ARE PLACED IN THE JAIL THAT ARE STATE INMATES THAT ARE USUALLY THERE FOR PROBATION AND PAROLE VIOLATIONS AND MOST TIMES THOSE ARE INMATES ARE NOT ALLOWED TO LEAVE BECAUSE THEY HAVE VIOLATED SOME CONDITION OF THEIR PROBATION. THE ONLY TIME THIS BILL WOULD APPLY IS THAT IF A STATE INMATE IS PLACED IN THE JAIL THAT THERE ARE SOME SORT OF SANCTIONS BEING PLACED ON; EXAMPLE WOULD BE THAT AN INMATE CAN CONTINUE TO WORK OR GO TO COUNSELING. THE JEFFERSON COUNTY JAIL WOULD RECEIVE NO MORE THAN \$60 PER PERSON PER DAY. THIS SPECIFIC CHANGE IS AN ADOPTION OF LANGUAGE AND THE LANGUAGE THAT WAS STRUCK /ADDED TO THE BILL IS TO NOW INCLUDE TRIBAL JAILS. CHIEF PARKER STATED THAT THE SHERIFF’S OFFICE SEES NO ISSUES WITH THE BILL MOVING FORWARD WITHIN THE COMMITTEE STRUCTURE AND APPROVAL FOR ADOPTION. MOTION TO APPROVE MADE BY SCHULTZ; SECOND BY MORSE – ALL AYES

**DISCUSSION ON MAY 2017 – JULY 2017 ACTIVITIES** – MORRIS EXPLAINED TO THE COMMITTEE THAT THE LIST INCLUDES OTHER CURRENT PROJECTS CURRENTLY BEING WORKED ON BY JEFFERSON COUNTY EM. FURTHER DISCUSSION WAS HAD.

- a. COURTHOUSE SECURITY & FACILITIES COMMITTEE
- b. PIPELINE SAFETY EXERCISE
- c. AMERICAN RED CROSS WEBINAR
- d. POWER OUTAGE TABLETOP EXERCISE
- e. DEPARTMENT HEAD MEETINGS
- f. EMS ASSOCIATION MEETING
- g. ALL HAZARD MITIGATION PLANNING WORKSHOP
- h. WI DISASTER RESPONSE & RECOVERY OPERATIONS WORKSHOP

- i. NWS MONITORING STATION – ROCK RIVER – JEFFERSON
- j. LOCAL EMERGENCY PLANNING COMMITTEE
- k. SE REGION MEETINGS
- l. GOVERNMENT EMERGENCY TELECOMMUNICATIONS SERVICE (GETS/WIRELESS PRIORITY SERVICE (WPS) USER COUNCIL
- m. SOUTH CENTRAL HEALTHCARE COALITION EMERGENCY PREPAREDNESS CONFERENCE
- n. WISCONSIN RECOVERY TASKFORCE
- o. NATURAL HAZARDS MITIGATION PLAN
- p. WATERTOWN HOPS – HAZMAT MEETING
- q. REVIEW OF EMERGENCY MANAGEMENT PLAN – CITY OF FORT ATKINSON
- r. EMERGENCY MANAGEMENT TRAINING – HEALTH DEPARTMENT NURSING STUDENT
- s. STRATEGIC PLAN EDUCATION SESSION
- t. LAKE MILLS NIGHT OUT
- u. CHIEF’S AND SHERIFF ASSOCIATION MEETING
- v. PICTOMETRY REVIEW – LAND INFORMATION
- w. MUNIS TRAINING SESSIONS
- x. ARES/RACES FIELD DAYS EXERCISE
- y. WEBEOC – WISCONSIN EMERGENCY MANAGEMENT TRAINING
- z. AMERICAN RED CROSS – FAMILY ASSISTANCE CENTER MEETING
- aa. COACHING FOR ACCOUNTABILITY TRAINING
- bb. JEFFERSON COUNTY FAIR 7/12/17-7/16/17
- cc. DAMAGE ASSESSMENT FOR THE CITY OF BURLINGTON
- dd. MASS NOTIFICATION
- ee. USDA SIGHT MANAGER TRAINING
- ff. WISCONSIN VOLUNTARY ORGANIZATIONS ACTIVE IN DISASTER
- gg. DAILY OPERATIONS

**CORRESPONDENCE – NONE**

**DATE AND TIME OF NEXT MEETING – FRIDAY, AUGUST 25, 2017 AT 8:30 A.M.**

**ADJOURN – 9:10 A.M. MOTION MADE BY SCHULTZ, 2<sup>ND</sup> BY MORRIS – ALL AYES**